

SUMMER EMPLOYMENT

In accordance with the policy for hiring of summer personnel which was adopted by the Board several years ago we are herewith publishing the instructions for anyone wishing to apply for a position with us during the summer.

POOL PERSONNEL - LIFEGUARDS & GATE ATTENDANTS

A. Call Mrs Sherer at 272-8745 to get an application, Mail it no later than February 1 to BACA, P.O. Box 3523, Richmond, Va. 23235

2. After the last week in January any employment vacancy created by non-returning employees may be offered to new applicants.

B. Employment selection is based on the following criteria:

1. Certification - Current Red Cross Life Guard certificate for all employees except canteen supervisors and snack bar attendants.

2. Experience

3. Attitude

4. Dependability

5. Honesty

6. References - swim instructor, former employers, etc.

7. BACA members are considered before other applicants

8. Requirements of job position

C. Employment decisions may not be based on applicants race, sex, or religion.

POOL PERSONNEL - COACHES & INSTRUCTORS

A. 1. Call Mrs Sherer at 272-8745 to get an application. Mail it as soon as possible but no later than February 1 to: BACA, P.O. Box 3523, Richmond, Va. 23235

2. New applicants will be considered after applications from returning personnel.

B. Employment selection is based on the following criteria:

1. Certification - Instructors should try to have the Red Cross WSI certificate.
2. 2 - 8 as above

SNACK BAR

- A.
 1. Call Mrs Sherer to get an application. Mail it no later than February 1 to Liz Sherer, BACA, P.O. Box 3523, Richmond, Va. 2325
 2. Applicants must be at least 15(16th birthday within a short time).
 3. New applicants will be considered after applications from returning personnel.
 4. Employment will be based on 2 - 8 above.

TENNIS INSTRUCTOR

- A.
 1. Call Mrs. Sherer to get an application. Mail it no later than February 1 to BACA, P.O. Box 3523, Richmond, Va. 23235
 2. New applicants will be considered after applications from returning personnel.
 3. Employment will be based on 2 - 8 above.

All job descriptions and requirements are available from Liz Sherer or the Vice President in charge of the area in which you are interested.

All applicants must be available for employment from Memorial Day weekend through Labor Day except for adjustments due to school schedules. Only 14 days will be allowed for beach week, family vacations, orientations, or other "off" time. Please consider this when making application and apply for a substitute position if you need more time away from the job.

Instructors and coaches must be available from the week before Memorial Day through July 31.

APPLICATION FOR SUMMER EMPLOYMENT
BON AIR COMMUNITY ASSOCIATION

NAME _____

ADDRESS _____

PHONE # _____ AGE _____

APPLYING FOR POSITION AS (CHECK AS MANY AS YOU WANT)

_____ LIFEGUARD _____ GATE ATTENDANT

_____ CANTEEN _____ SNACK BAR

_____ SUBSTITUTE LIFEGUARD/GATE ATTENDANT

_____ OTHER (ASS'T . MANAGER, COACH, INSTRUCTOR)

_____ FULL TIME _____ PART TIME

CERTIFICATION

_____ LIFEGUARD _____ WSI _____ NONE

_____ PLAN TO BE CERTIFIED BEFORE POOL OPENS

WORK EXPERIENCE (PARTICULARLY ANY RELATED EXPERIENCE)

I WILL BE AVAILABLE FOR WORK STARTING _____

I WILL NOT BE AVAILABLE ON THE FOLLOWING DATES BECAUSE OF PRIOR COMMITMENTS - VACATION, CAMP, BEACH WEEK(SENIORS ONLY), ETC. NO MORE THAN 14 DAYS ALLOWED.

REFERENCES

#	NAME	PHONE
_____	_____	_____
_____	_____	_____
_____	_____	_____

ANYONE UNDER 16 WILL BE REQUIRED TO HAVE A WORK PERMIT PRIOR TO HIS/HER FIRST DAY OF WORK.

MAIL TO BACA, P.O. BOX 3523, RICHMOND, VA. 23235

SIGNATURE

DATE